

TOWN OF HINGHAM - BOARD OF APPEALS

Notice to Persons Filing Applications to Board of Appeals

In accordance with Massachusetts General Laws Chapter 40A, section 11, notice of any hearing before the Board of Appeals must be given to “parties in interest.” The statute defines parties in interest as the “petitioner (applicant); abutters; owners of land directly opposite on any public or private street or way; and abutters to the abutters within three hundred feet of the property line of the petitioner, as they appear on the most recent applicable tax list, notwithstanding that the land of any such owner is located in another city or town; the Planning Board of the city or town and the Planning Board of every abutting city or town.”

The statute further provides that the Assessors shall certify to the Board of Appeals the names and addresses of all parties in interest.

The Board’s rules provide that no application to the Board of Appeals shall be filed with the Town Clerk unless it is accompanied by the list of parties in interest certified by the Assessors of the appropriate town. In order to obtain such certification the petitioner shall deliver to the Assessors the list of parties in interest.

Instructions for Preparing List of Parties in Interest:

1. Applicant or his/her representative must come into the Board of Appeals office to prepare the [Certification Sheet](#) to be brought to the Assessors office.
2. The Assessors meet weekly, but at certain times of the year they may need more time to check on the correctness of the list. They will call the applicant or his/her agent when the list is ready for pick-up. The list cannot be released directly to the Town Clerk or the Board of Appeals aide, only to the applicant, his/her family or agent.